

SPECIAL MEETING
Of
THE CITY OF PARKER CITY COUNCIL
March 6, 2023
9:00 am

AGENDA

Mayor Kelly called the meeting to order at 9 am.

ROLL CALL –

Ms. Barrow - present
Mr. Chaple - present
Ms. Galbreath - present
Ms. Gibson - present
Mayor Kelly - absent

REGULAR AGENDA:

1. **Discussion of procedural manual draft** - Council discussed ways to improve the deficiencies on the past audits. Addition of end of month reconciliations by accountant, monthly FRS procedures, monthly end closing procedures to help with audit internal control findings.
2. **Business license fee discussion** – Mr. Sloan stated the business license fees had not changed in several years, they can be increased by 3% bi-annually, he will draft ordinance to allow for increase. Discussion of permit fees, list of fees given, council would like to see the amounts paid by past developers to look at what fees should change to cover associated costs to the city. Clerk will set up workshop with possible grant writer for April 3rd at 9 am.

Meeting adjourned.



Jami Hinrichs, City Clerk