CITY OF PARKER
AGENDA ITEM SUMMARY

1. *DEPARTMENT MAKING REQUEST/NAME OF PRESENTER:*	2. *MEETING DATE:*
APPROVAL OF MINUTES	September 19, 2023

3. *PURPOSE:*

MINUTES FROM AUGUST 15, 2023 REGULAR COUNCIL MEETING

4. *IS THIS ITEM BUDGETED (IF APPLICABLE)*

YES ☐ NO ☐ N/A X

The council will review the minutes for the August 15, 2023 regular city council meeting.

CITY OF PARKER
City Hall
1001 West Park Street
Phone 850-871-4104

Mayor
Andrew Kelly

City Council
Tonya Barrow, Pro Tem
Ron Chaple
Stacie Galbreath
April Gibson

Attorney
Tim Sloan

City Clerk
Kimberly Rega

REGULAR MEETING
OF
THE CITY OF PARKER CITY COUNCIL
AUGUST 15, 2023
5:30 PM
Located at
PARKER CITY HALL

NOTE: AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY OF PARKER COUNCIL ALSO SITS, AS EX OFFICIO, AS THE CITY OF PARKER COMMUNITY REDEVELOPMENT AGENCY (CRA) AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT CAPACITY.

AGENDA

CALL TO ORDER – Mayor Kelly

INVOCATION –

Invocation done by Mark Rega

PLEDGE OF ALLEGIANCE

Pledge of Allegiance conducted

ROLL CALL – CLERK

Roll call completed by the clerk

ITEMS FROM THE AUDIENCE (non-agenda items)

Joe Hofbauer 5033 Sharon Drive

- Provided accolades to the police department and staff for their recent attention to his property being broken into.

Gary Brannon 1034 Brannon Place

- Expressed concern regarding the property swap and suggested that the city move forward with either an agreement or the city move materials off of his private property

Glen Pepper 5315 Thornton Lane

- Inquired about status of lighting for sports complex

Pat Fousek 1344 Stratford

- Inquired about the auction outcome
- Expressed concern for the voting of the committee members
- Inquired about audit progress
- Inquired about the Donaldson Boat Ramp lawsuit
- Inquired about task list

APPROVAL OF MINUTES: 7/31/23; 8/1/23

It was stated that a correction be made to the agenda to reflect the minutes as July 18, 2023

It was stated that corrections be made to the minutes for July 18, 2023

It was stated that corrections be made to the minutes for the August 1 minutes.

Ms. Galbreath provided the motion to approve the minutes with corrections. Ms. Barrow seconded the motion.

Roll was called

Council unanimously approved the motion to approve the minutes with corrections.

REGULAR AGENDA:

1. **RFP FOR GRANT WRITER**

Discussion ensued among the council and Mr. Sloan

Mr. Sloan provided updated information regarding the RFP

Mr. Sloan stipulated the possible dates for a projected timeline

Discussion ensued among the council regarding possible dates and a projected timeline

Ms. Galbreath inquired about the RFQ for insurance

Discussion ensued regarding advertising and dates

A motion to approve the RFP for the grant writer with the city clerk adjusting the dates accordingly was provided by Ms. Galbreath with Ms. Gibson seconding

The city council unanimously approved the motion

Ms. Galbreath made a motion to approve the RFQ for the health insurance provider allowing the mayor and clerk Rega to adjust the dates accordingly

Mr. Sloan asked that the motion include the mayor to review and approve the form

The council voted unanimously to approve the motion

DRAFT

2. APPROVAL FOR EARL GILBERT PARKING LOT

Mr. Summerlin provided information regarding the Earl Gilbert Parking Lot

A discussion ensued by the council about the parking lot as well as the naming of the pier

Ms. Barrow made a motion to approve the task order provided by Mr. Summerlin with Ms. Galbreath seconding.

Council unanimously approved the motion

Additionally, Mr. Summerlin addressed the issue related to well pumps for the sports complex as well the city memorial park next to city hall

Mr. Summerlin provided that the auction produced a little over $63,000 dollars worth of proceeds

Mr. Summerlin asked if the proceeds from the auction be utilized for the purpose of placing wells in both Memorial Park as well as the sports park

Ms. Barrow made a motion to approve

Ms. Galbreath asked for clarification as to a cap on the cost

Ms. Gibson provided a second to the motion

Ms. Galbreath asked for continued discussion for a cap on the project

Mr. Summerlin stated that he would come back and present before council if the final cost breached the expected cost

Motion was amended to include a cap of $50,000.00

The council unanimously approved the motion with the cap

Mayor Kelly requested that the surplus from the public vehicle auction be used to provide shields for the police officers

Discussion ensued among the council regarding the use of a grant writer for the purposes of procurement of shields

Chief Hutto provided information regarding grants and the issues with allocation of funds

3. SPORTS COMPLEX DISCUSSION

Mr. Summerlin provided an update for the sports park

Discussion ensued among the council regarding a overall plan for the sports park as well as a possible steering committee

TASK LIST REVIEW

Discussion ensued regarding the procedures related to the task list

It was determined that a task list be provided for the next meeting

ANNOUNCEMENTS

Mr. Chappel inquired about the storm water pond

Mr. Chappel asked for discussion for a Halloween party

A discussion ensued among the council

Ms. Galbreath had nothing to share at this time

Ms. Barrow reviewed the circumstances surrounding the ballot for voting for committee members

A discussion ensued about the ballot procedures and outcomes

Ms. Gibson stated that she would be meeting with the representatives at Parker Elementary School

Mr. Sloan stated that there would be an executive session on the 21st

Mayor Kelly provided information related to an LMS grant that he had asked for several years prior and that we had moved to #1 for funding on that grant

Discussion ensued about the grant

Mayor Kelly explained his desire for the grant and the hopes to increase the grant and find funding

Discussion continued among the council

Mayor Kelly provided a summary of the LMS funding procedures as well as a future focus to attain a lobbyist between cities

Ms. Galbreath stated that the Bay league of Cities has expressed a desire to create a lobbying position as well
Ms. Galbreath asked for clarification on voting on the LMS grant as presented by the mayor

Mr. Sloan explained that a vote would not be required as there was no allocation of money

Ms. Galbreath made a motion to remove Jami Hinrichs and add Kimberly Rega to the checking account

The council unanimously voted for the motion

UPCOMING EVENTS

None provided

_____
Kimberly Rega, City Clerk

If a person decides to appeal any decision made by the City Council with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding and such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be made.

Any person requiring special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at 1001 West Park Street, Parker, Florida 32404: or by phone at (850) 871-4104. If you are hearing or speech impaired and you have TDD equipment, you may contact the City Clerk using the Florida Dual Party System, which can be reached at 1-800-955-8770 (Voice) or 1-800-955-8771 (TDD).

ALL INTERESTED PERSONS DESIRING TO BE HEARD ON THE AFORESAID agenda are invited to be present at the meeting.