

**MINUTES  
REGULAR MEETING  
PARKER CITY COUNCIL  
DECEMBER 15, 2020  
5:30 pm**

Mayor Musgrave called the meeting to order at 5:30 pm.

Mayor Musgrave gave the Invocation.

Council Member Galbreath led the Pledge of Allegiance.

**Present:** Council Members Barrow, Galbreath, Haney, and Mayor Musgrave.

**Also Present:** City Attorney Sloan, Police Chief Hutto, Fire Chief Pergande, Public Works Supervisor Summerlin, Bookkeeper Adams, and City Clerk Griffin

**ITEMS FROM THE AUDIENCE:**

Police Chief Hutto detailed some recent problems his department was experiencing with the current phone service. He recommended that a RFQ be issued for selecting a new phone carrier. The City Clerk will start this project after the first of the year.

Ms. Kathleen Obrien at 1455 Parkway Drive stated that her utility account was assessed a late fee due to an error with her bank. The bank, and not the City of Parker, should be responsible for crediting her bank account for the unnecessary fees.

**REGULAR AGENDA**

**1. Review of Applications and Appointment of Council Member – Council**

Council Members Barrow and Haney spoke in favor of leaving the Council Member seat empty until April's election, where the people would decide who would fill the position. Mayor Musgrave and Council Member Galbreath spoke in favor of filling the position immediately. The topic was tabled until the next Council Meeting

**2. Variance Request for 1009 Pitts Ave. – Mr. Glen Davis, Owner**

On motion of Council Member Haney and second of Council Member Barrow, the Council approved the expansion above the screened front porch at 1009 Pitts Avenue as long as the owner agreed to remove the two posts on the front corners. By removing the posts, a variance would not be needed. The owner agreed to remove the posts. 4 Ayes, 0 Nays

**REGULAR AGENDA (continued)**

**3. Approval of Fuel Tax Interlocal Agreement – Ms. Belinda Adams, Bookkeeper**

On motion of Council Member Barrow and second of Council Member Galbreath, the Council approved the Fuel Tax Interlocal Agreement. This agreement allows Bay County to change the method of calculating the distribution of the State's Fuel Tax revenue, thereby increasing the percentage paid to the City of Parker. 4 Ayes, 0 Nays

**4. Approval of Second Reading and Adoption of Ordinance No. 2020-390 Parking per the LDR – Mayor Musgrave**

On motion of Council Member Galbreath and second of Council Member Haney, the Council approved the reading of Ordinance No. 2020-390 revising the parking density calculations for a multi-family complex. 4 Ayes, 0 Nays

On motion of Council Member Galbreath and second of Council Member Barrow, the Council approved the reading of Ordinance No. 2020-390 revising the parking density calculations for a multi-family complex. The new regulation would reduce the required number of spaces in order to be more competitive with other municipalities within the county. 4 Ayes, 0 Nays

**5. Approval of Development Order for East Bay Flats – Mr. David Buckel, Engineer**

On motion of Council Member Galbreath and second of Council Member Barrow, the Council approved with conditions the Development Order for East Bay Flats. 4 Ayes, 0 Nays

The conditions included the following:

- Inclusion of the City attorney's standard terms and conditions
- Any terms and conditions raised by the City's engineer
- The delivery of an acceptable traffic study and the water flow study
- The proposed outparcels currently designated as restaurants have to get their own development and building permits and provide for their own parking, separate from the complex itself.
- Installation of a City approved 8 inch water line on the west side of Oakshore Drive as directed by the Fire Chief.
- Construction within 65 dB noise ring would meet certain construction requirements
- Include noise disclosure as required if within 65 dB noise ring for the F-35.



**REGULAR AGENDA (continued)**

6. **Approval of Planning Firm to Revise the Land Development Regulations** – Planning Commissioner Ken Thomas, Jr.

On motion of Council Member Galbreath and second of Council Member Haney, the Council approved the Planning Commission’s recommendation to enter into negotiations with Kimley-Horn regarding the revision of the City’s Land Development Regulations. 3 Ayes, 1 Nay

Ms. Galbreath	AYE
Mr. Haney	AYE
Ms. Barrow	NAY
Mayor Musgrave	AYE

7. **Discussion of Employee \$100 Christmas Bonus** – Council Member Barrow

Council Member Barrow expressed her concerns regarding the disbursement of the employees’ Christmas bonus through the payroll system, which resulted in the employees receiving less than the full \$100 bonus due to required deductions. She explained that previously a \$100 gift card had been purchased. City Clerk Griffin explained that the auditor had been consulted and the bonus had to be processed through the payroll system and that a total of \$100 per employee had been approved in the budget. If the Council wanted the employees to receive \$100 net, then the Council would need to approve a higher amount in the budget to offset the taxes. The City Clerk was tasked with obtaining how the other nearby cities processed their bonuses. The topic was tabled until the next meeting scheduled for Monday, December 21, 2020.

**CLERK’S REPORT - none**

**MAYOR’S REPORT**

- The Mayor read a response to Mr. Andrew’s Kelly statements from the December 1, 2020, Council meeting regarding the attorney’s working without direction from the Council and the attorney’s cost as a budgeted item.

**COMMENTS AND ANNOUNCEMENTS – Council**

Council Member Barrow expressed her concerns regarding the non-ad valorem tax assessment topic being put on a Council’s Agenda without prior discussion by the Council itself. The Mayor explained that it was a timing issue and it was only to allow the Council the opportunity to even discuss the topic next year.

**COMMENTS AND ANNOUNCEMENTS – Council (continued)**

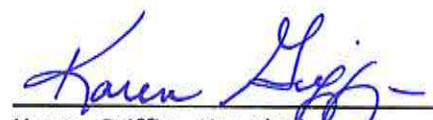
Council Member Galbreath inquired about a developer's request for a development order that had been denied regarding the old post office location. The Mayor explained that the developer had expressed he wanted to put up a temporary building in the existing footprint, but due to flooding and non-compliance with the City's LDR, the temporary building would not be allowed.

Council Member Galbreath requested that the Infrastructure Committee schedule a meeting and that it be advertised again to fill the position vacated by Mr. Ben Schmidt.

**ADJOURNMENT** – The meeting was adjourned at 6:38 pm.

**Upcoming Events**

- Next Special City Council Meeting is December 21, 2021 @ 5:01 p.m.
  - Submit potential agenda items NLT December 15, 2020
- Next Regular City Council Meeting is January 5, 2021 @ 5:30 p.m.
  - Submit potential agenda items NLT December 29, 2020
- Next Scheduled Planning Commission Meeting is January 11, 2021 @ 5:00 p.m.
  - Submit potential agenda items NLT January 4, 2021

  
Karen Griffin, City Clerk